



Airport Shuttle Transportation Form

This rate ONLY applies to attendees of Oglebay Management Training Schools and Institutes.

To book your shuttle reservation, please fax this form to (740) 633-6641.

Please do not email this form, fax only. Please fill out one form per person.
(Please print)

Name: _____ Work Phone: _____ Cell Phone: _____

Fax: _____ Email: _____

Name of the Oglebay School/Institute you are attending: _____

The airport shuttle fee is \$70 per person for one-way service or \$140 per person for roundtrip service from Pittsburgh International Airport to Oglebay Resort.

To receive the Oglebay School discounted rate we must receive your reservation at least 72 hours prior to your transportation need.

First Class Limousine's shuttle service operates on a reservation basis only. A credit card number is required to hold your reservation prior to service. Your credit card will be charged the total amount due on the business day prior to your scheduled pick-up. If you are a no-show or your cancel at the airport your credit card will still be charged the total amount. This fee does not include gratuity. To add gratuity for the driver indicate the amount below and it will be charged to your credit card. You will receive an email confirmation with pick-up details prior to service.

Cardholder's Name: _____ Total Gratuity: _____

Billing Address: _____

Credit Card Number _____ Exp. Date: _____

Authorization Signature:

Your driver will be waiting for you in the Baggage Claim area next to the Hertz Car Rental desk with an Oglebay sign. If you have a flight delay or problems locating your driver please call 888-633-6693 and our dispatcher will assist you.

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|--|------------------------|-----------------|
| Arrival Date: | Arrival Time: | |
| Airline: | Flight # | |
| Final Connecting City before arriving in PIT: | | |
| Departure Date: | Time of Flight: | Airline: |
| Please choose a complimentary beverage for your ride: Regular Cola Diet Cola Water (Circle your choice) | | |

First Class Limousine

Business Hours Monday – Friday 9-5pm Eastern Standard Time
Po Box 23 • 7 North First Street • Martins Ferry, Ohio 43935 • Toll Free 888-633-6693 • Fax 740-633-6641
Website: www.firstclasslimowv.com • Email inquiries: limo_info@firstclasslimowv.com

**All prices subject to change*